

## REFERENCE FORM (Page 1 of 2)

### MONTANA BOARD OF PROFESSIONAL ENGINEERS & PROFESSIONAL LAND SURVEYORS

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Applicant is to give this form to References.

References are to mail completed form directly to the Board Office at the above address.

\_\_\_\_\_ of \_\_\_\_\_ has applied to this Board for licensure  
(Name of applicant) (Company, Town, & State)

in the State of Montana as a/an **Engineer Intern, Professional Engineer, Land Surveyor Intern, Land Surveyor** (circle one), and has given your name either as a reference or has stated that he/she has worked for or with you. We appreciate you providing us the information requested on the reverse of this form and assure you that such information will be treated in the strictest confidence.

The practice of professional engineering and land surveying is regulated by statute in Montana for the protection of the public against incompetent or unscrupulous persons in accordance with Chapter 37, Title 67, Montana Code Annotated.

**"37-67-301. License required to practice or offer to practice.** In order to safeguard life, health, and property and to promote the public welfare, any person in either public or private capacity practicing or offering to practice engineering or land surveying shall hereafter be required to submit evidence that he is qualified so to practice and shall be registered as hereinafter provided. From and after January 1, 1958, it shall be unlawful for any person to practice or to offer to practice in this state engineering or land surveying, as defined in this chapter, or to use in connection with his name or otherwise assume, use, or advertise any title or description tending to convey the impression that he is a professional engineer or a professional land surveyor unless such person has been duly registered under the provisions of this chapter."

**"37-67-101. Definitions.** As used in this chapter, the following definitions apply:..

(5) (a) "Practice of engineering" means:

- (i) any service or creative work the adequate performance of which requires engineering education, training, and experience in the application of special knowledge of the mathematical, physical, and engineering sciences to the services or creative work as consultation, investigation, evaluation, planning and design of engineering works and systems, planning the use of water, teaching of advanced engineering subjects, engineering surveys, and the inspection of construction for the purpose of ensuring compliance with drawings and specifications;
- (ii) any of the functions described in subsection (5)(a)(i) that embrace the services or work, either public or private, in connection with any utilities, structures, buildings, machines, equipment, processes, work systems, projects, and industrial or consumer products or equipment of mechanical, electrical, hydraulic, pneumatic, or thermal nature insofar as they involve safeguarding life, health, or property.
- (b) The term includes other professional services necessary to the planning, progress, and completion of any engineering services.
- (c) The term does not include the work ordinarily performed by persons who operate or maintain machinery or equipment, communication lines, signal circuits, electric power lines, or pipelines."

**"37-67-101. Definitions.** As used in this chapter, the following definitions apply:..

- (6) "Practice of land surveying" means any service or work, the performance of which requires the application of special knowledge of the principles of mathematics, physical sciences, applied sciences, and:
  - (a) the principles of property boundary law to the recovery and preservation of evidence pertaining to earlier land surveys;
  - (b) teaching of land surveying subjects;
  - (c) measurement and allocation of lines, angles, elevations, and coordinate systems;
  - (d) location of natural and constructed features in the air, on the surface of the earth, within underground workings, and on the beds of bodies of water, including work for the determination of areas and volumes;
  - (e) monumenting of property boundaries;
  - (f) platting and layout of lands and the subdivisions of land, including the alignment and grades of streets and roads in subdivisions; and
  - (g) preparation and perpetuation of maps, plats, field note records, and property descriptions."

## REFERENCE FORM (page 2 of 2)

The Board is required by law to obtain evidence of the good character and qualifications of applicants for licensure as professional engineers or professional land surveyors before licensure.

RE: Application of \_\_\_\_\_ Application for: EI, PE, LSI, LS (Circle One)  
(name of applicant)

1. My full name \_\_\_\_\_
2. My mailing address is \_\_\_\_\_  
(Street & number) (City) (State & Zip)
3. My present business or profession is \_\_\_\_\_

**Please check which apply:**

4. I \_\_\_\_\_ am \_\_\_\_\_ am not a registered professional \_\_\_\_\_ in \_\_\_\_\_  
(Engineer or Land Surveyor) (State)  
Branch/Discipline \_\_\_\_\_ License Number \_\_\_\_\_
5. My personal knowledge of the applicant is primarily with regard to his or her:  
\_\_\_\_\_ character \_\_\_\_\_ personal reputation \_\_\_\_\_ professional competency
6. From personal knowledge, I know that this individual's professional reputation is (please choose one):  
\_\_\_\_\_ excellent \_\_\_\_\_ above average \_\_\_\_\_ average \_\_\_\_\_ below average \_\_\_\_\_ poor
7. PROFESSIONAL COMPETENCE REFERENCE (Item 7 to be completed only if the individual worked with you or for you at any time) I have worked \_\_\_\_\_ with \_\_\_\_\_ employed, or the applicant has worked under my supervision as follows:

DATES	PROJECT	APPLICANT'S TITLE	APPLICANT'S EMPLOYER	EXTENT OF APPLICANTS RESPONSIBILITY (please be specific)

8. Please briefly evaluate the applicant as a Professional Engineer/Land Surveyor:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. I \_\_\_\_\_ do \_\_\_\_\_ do not know from personal knowledge that the applicant is qualified to be placed in responsible charge of either land surveying projects or supervision of some branch of engineering,
10. I \_\_\_\_\_ do \_\_\_\_\_ do not recommend the applicant for licensure as a Professional Engineer/Land Surveyor.

I make the above statements with full knowledge that the person above is making application for licensure by the State of Montana and having carefully read the information given on the first page of this "Reference Form" document in the definitions of Section 37-67-101.

License Seal if Applicable

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature